



Saskatchewan Career and Work Education Association

Annual General Meeting
ONLINE VIA ZOOM, Various Locations
Thursday, December 2nd, 2021

Meeting called to order by Kerrie Binetruy at 3:48 pm.

Executive Members in Attendance:

Kerrie Binetruy, Amanda Ross, Gordon Heidel, Jeff Feeley, Clarence Neault, Lanna Abbott, Michael Graham, Leanne Merkowsky, Vanessa Lewis.

Treaty Land Acknowledgement

1. Approval of Agenda

Motion to approve agenda by Jeff Feeley, Seconded by Lanna Abbott, CARRIED.

2. Approval of 2020 AGM meeting minutes

2020 Annual General Minutes reviewed by members. Jeff Feeley moved minutes be adopted, Seconded by Lanna Abbott, CARRIED.

3. Business arising from minutes of 2020

None.

4. Financial Report (presented by Amanda Ross)

(See attachments as provided electronically in conference package)
Highlights of Report, Financials, Budget:

Due to pandemic, it was difficult to budget last year as we were not sure what was going to happen. As such, we took a conservative approach to the budget while taking PGN renewal, covid-considerations, free membership for the year, the inability to offer in-person conference/meetings/professional growth, etc.

In budgeting for this year, we anticipate continued virtual meetings with some in-person meetings. We remain committed to SCWEA Student Scholarships and SCWEA Awards. We also submitted a proposal to be considered for a Special Project Grant. These are reflected in the proposed budget. Although we are projecting a deficit budget, we are in good financial position and see this as a temporary scenario due to the impact of the pandemic.

The SCWEA Association Financial Summary and Proposed Budget are in the Conference package (see attachments).

Summary of 2020-2021 Financial Statement:

Income	\$	1,567.48
Expense	\$	817.91
DIFFERENCE	\$	749.57

Opening Balance August 31, 2020	\$ 14,835.91
Outstanding Cheques	\$
Total Income 2020-2021	\$ 1567.48
Total Expenses 2020-2021	\$ 817.81
Net Income (loss) 2020-2021	\$ 749.57
Bank Balance August 31, 2021	\$ 15584.62

There was a motion made at our April 19th 2021 Executive Meeting regarding change to fee structure for Fall 2021-2022 in order to accommodate the STF PGN Renewal Plan:

Motion to create a nominal fee for non-STF and associate members (STF with second membership) of \$10.00 for 2021-2022 school year by Michael Graham, seconded by Lanna Abbott, CARRIED.

Review of Proposed SCWEA Budget

(See attachments as provided electronically in conference package)



Proposed SCWEA Budget 2021-2022

Fiscal year ending August 31, 2022

Receipts (+++)

Memberships	\$ 60
Conference / PD	\$ 0
STF Grant	<u>\$ 2 350</u>
Special Project Grant	<u>\$ 1 000</u>
Interest	\$ 10

Total Projected Receipts: \$ 3 420

Expenses (---)

Executive Meetings	<u>\$ 1 000</u>
Review	\$ 300
Awards (Student & Recognition)	\$ 900
Miscellaneous	\$ 50
Conference / PD	\$ 400

Total Projected Payments: \$ 5 650

Projected Net Revenue of (-\$2 230)

*We have applied for a special project grant for resource development

** There was an error with the 2021 student award. One cheque was cancelled and re-issued after fiscal year end.

Questions? Discussions? in relation to Financials or Proposed Budget?

No questions or discussions.

Amanda Ross moved the Financial Report 2020-2021 be adopted as presented, Seconded by Jeff Feeley, CARRIED.

Amanda Ross moved to accept the Proposed Budget for 2020-2021, Seconded by Jeff Feeley, CARRIED.

SCWEA has had Wilma Kurulak from the Biggar area complete our Review of Engagement for the last few years. She is certified for this purpose and charges a reasonable fee of about \$300.

Discussions?

Executive members mentioned this is a reasonable fee and her service has been appreciated.

Jeff Feeley moved to accept Wilma Kuraluk for purpose of our Review of Engagement for 2020-2021, Seconded by Gord Heidel, CARRIED.

5. Membership Report (presented by Amanda Ross)

(See attachments as provided electronically in conference package)

As of Nov 30th, SCWEA membership summary:

Members	57
STF Members	48
Non STF	9

Thank you, everyone for being patient with membership renewal. This is a new process for Professional Growth Networks and we are working through the changes. There is still an opportunity for STF members to join SCWEA for free through mySTF. For Non-STF Members or STF members wishing to purchase a second membership, see www.scwea.com for details (nominal fee).

History of SCWEA Membership

2004 – 48
2005 – 42
2006 – 59
2007 – 91
2008 – 70
2009 – 44
2010 – 84
2011 – 87
2012 – 66

2013 – 69
2014 – 72
2015 - 69
2016 – 64
2017 – 67
2018 – 89
2019 – 36
2020 – 71 (COVID Year – extended membership fee and offered free membership).
2021 - 57

Additional details

New membership fees (2021-2022):

STF Member \$0.00 (for first membership - mySTF)
Non members \$10.00
STF 2nd Membership \$10.00

Note: Memberships were extended/free in 2020-2021 school year due to pandemic. Membership structure changed for 2021-2022 school year to accommodate the PGN changes.

Amanda Ross moved the Membership Report be adopted as presented, Seconded by Clarence Neault, CARRIED.

6. President's report (presented by Kerrie Binetruy)

Kerrie presented the Annual President's Report.

(See attachments as provided electronically in Conference Package)

Some highlights:

This has been an unusual year. Due to the pandemic, we had to find new ways to provide quality PD and support to membership.

The year marked our first attempt at virtual PD and a Virtual AGM. Although participation by member was low, we believe those in attendance benefited from the ideas and information shared.

A working group of Executive Members dedicated time to gaining a better understanding of the STF changes to PGN governance, funding, and membership structure. In doing so, we have updated our bylaws/constitutions which will be reviewed and put forward for ratification.

We have many successes to celebrate including continued SCWEA eNews, commitment to Student Awards and SCWEA Awards, success with new Professional Growth formats, passion and dedication of Executive Members, support of membership, etc.

Kerrie Binetruy moved the President's Report be adopted as read, Seconded by Lanna Abbott, CARRIED.

7. Resolutions/Updated Constitution Ratification

Kerrie explained STF changes to PGN governance, funding, and membership and the need to revisit our previous constitution and draft bylaws.

Proposed bylaws were shared and discussed a section at a time with particular focus on areas of significant difference from previous constitution. Questions/comments addressed throughout process.

Jeff Feeley moved the SCWEA Bylaws be ratified, Seconded by Lanna Abbott, Carried.

8. Open Agenda

No open agenda items.

9. Election of Executive and Board of Directors

2020-2021 Executive:

Past President – Vacancy

President – Kerrie Binetruy

Vice-President – Vacancy

Secretary – Vanessa Lewis

Treasurer – Amanda Ross

Director – Viviana Ruiz Arcand

Director – Paul Blankestijn (stepped down at end of June 2021)

Director – Juli Nyiri (stepped down at end of June 2021)

Director – Clarence Neault

Director – Lanna Abbott

Director – Jeff Feeley

Director – Michael Graham

Advisory – Gord Heidel

Advisory – Marlene Flaman Dunn and Leanne Merkowsky

Ministry of Education – Barbara McKinnon

Kerrie Binetruy discussed new Executive structure based on ratified bylaws and presented names of individuals willing to continue as Directors with officer roles being decided on amongst new executive. Require minimum of 5 and maximum of 15 individuals.

Kerrie Binetruy

Vanessa Lewis

Amanda Ross

Viviana Ruiz Arcand,

Clarence Neault

Lanna Abbott

Jeff Feeley

Michael Graham

Gord Heidel

Leanne Merkowsky
Ministry of Education – Barbara McKinnon

Kerrie opened floor to nominations.

Pause and wait.

Vanessa Lewis nominated Samantha Kitzul from Saskatchewan Apprenticeship and Trades Certification Commission. Samantha Kitzul graciously accepted nomination.

Any further nominations?

Pause and wait

Any further nominations?

Once more, Any nominations? One last call.

Nominations cease.

Motion to approve nominations and accept the 2021-2022 SCWEA Executive by Gordon Heidel, Seconded by Amanda Ross, CARRIED.

2021-2022 SCWEA Executive:

Kerrie Binetruy
Vanessa Lewis
Amanda Ross
Viviana Ruiz Arcand
Clarence Neault
Lanna Abbott
Jeff Feeley
Michael Graham
Gord Heidel
Leanne Merkowsky
Ministry of Education – Barbara McKinnon
Samantha Kitzul

10. Adjournment

Kerrie Binetruy Motion to adjourn meeting at 4:21 pm.